

# Masters School of Art Agreement Form

In order to be admitted to the school, both the parent and child must indicate their compliance with these policies by initialing each item as well as printing their name and date below.

\_\_\_\_\_ 1. Support Policy: Work with teachers, volunteer, or find a way you can help us help your children. MSOA is more than a school; it's a ministry. We put a lot of effort into the school to make it successful for your children. We strongly encourage parents to support our school to make it fun, successful, and continue to be affordable. Negative attitudes will not be permitted. If there is a legitimate complaint please take it to the office administrator, director, or instructor.

\_\_\_\_\_ 2. Respect Policy: Words such as "stupid, idiot, or shut up" or other demeaning words will not be tolerated. Students who bully or put down another student will be sent to the office after the first warning. If the student continues the behavior, MSOA will meet with the student and parents for a probation meeting. If the student continues he will be asked to leave without refunding the tuition. Any student or parent who gossips, slanders, or physically abuses another student or anyone at MSOA may be expelled.

\_\_\_\_\_ 3. School Grounds Policy: Students must remain in MSOA designated areas unless an instructor has otherwise granted permission. Students may not leave the campus during classes unless they are escorted by their parent or guardian. No smoking, drugs, or weapons on campus as doing so is grounds for expulsion. Dark or questionable literature is not allowed on the grounds of MSOA. Parents must notify the school when a student will be absent. Let the staff know if you will be more than 15 minutes late to pick up your child. We won't leave the school until all children are picked up.

\_\_\_\_\_ 4. Dress Policy: Students are required to dress modestly. Girl's shirts must cover their middle or tummy as well as their cleavage. No short skirts or shorts. Boys, we don't want to see your under shorts – in other words, no sagging. No negative or dark messages worn on shirts or tattoos. No gothic clothing or black trench coats. No black fingernail polish.

\_\_\_\_\_ 5. Electronics Policy: No text messaging. No electronic gaming. No alternative music. Classical music may be offered during class, with the exception of a few classes. Alternative music will be confiscated and students will not be privileged to bring music to class. I-pods are only allowed during class if the instructor permits their use. I-Pods are never allowed to be shared with another student. If violated, I-pods will be taken to the office and the student will not have the privilege to bring one for the remainder of the term. Phones may not be used during class unless it is to call a parent or guardian.

\_\_\_\_\_ 6. Classroom & Supply Policy: Students must clean up their work space, and they may not leave until the classroom and their work area is clean. General supplies, pencils, paper, erasers, and etc. are supplied by the school. Students who don't bring paints or use the school's paints will be charged an extra \$10 per month on their monthly invoice. Some supplies may be purchased in the office.

\_\_\_\_\_ 7. Exhibit Policy: One or two pieces per class of the students art work (instructor's discretion) must be in the end of the term Exhibit. This is an important time for the students and the instructors to celebrate the semester's work. Your attendance at the end of term Exhibit supports MSOA staff. MSOA reserves the right to post art work (not student pictures without permission, except for large group pictures, without names). Student pictures will be posted with parent's permission.

\_\_\_\_\_ 8. Financial Policy: Tuition is due the 20th of the month. If you are not able to keep this commitment, please talk to the Office Administrator about a payment plan as soon as possible. All student purchases will be added to the monthly invoice. Payment by check is preferred.

Print Parent Name \_\_\_\_\_

DATE \_\_\_\_\_

Print Student Name \_\_\_\_\_

DATE \_\_\_\_\_